

WEDNESDAY, JUNE 10, 2020 7:00 PM
Meeting via electronic participation

AGENDA

COUNCIL AGENDA

- **Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on June 10, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated June 10, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

5. CONSENT AGENDA

5.1 Vouchers in the amount of \$841,465.22 – May 15 to May 21, 2020

[05 01 Voucher Report May 15 to May 21](#)

5.2 SWM Council Minutes – May 27, 2020

[05 02 2020 05 May 27 Council Meeting Minutes DRAFTv2](#)

5.3 Facilities and Recreation Progress Report – June 2020

[05 03 Facilities and Recreation Department Progress Report June 2020 for consent](#)

5.4 Notification of NASM Plan Approval

[05 04 Notification of NASM Plan Approval Sherrington Farms 2561 Oil Field Dr](#)

5.5 St. Clair Region Conservation Authority – May 2020 Meeting Highlights

[05 05 St Clair Region Conservation Authority 2020 May Meeting Highlights](#)

5.6 Notice from Glencoe Agricultural Society for Canadian Blood Services Blood Donor Clinic

[05 06 Notice from Glencoe Ag Society to allow Canadian Blood Service to operate donor clinic](#)

5.7 Notice of Motion from Town of Oakville

[05 07 Town of Oakville Letter to Attorney-General Downey](#)

5.8 2020 Student Celebration – Class of 2020 Graduates

[05 08 2020 Student Celebration Week of June 22](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.1 through 5.8 as information, and approve the May 27, 2020 meeting minutes.

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

None

b. Administration

1. Removal of Holding Symbol – James Street, Melbourne – Vibrent Properties

[08 b 01 Removal of Holding Symbol James Street Melbourne Vibrent](#)

#2020-

Moved by _____

Seconded by _____

THAT the amending by-law to remove the Holding Symbol H-1 as it applies to the lands known legally as Range 1, North Part Lot 2, Melbourne, be GRANTED by Council.

2. Disposition of Property – Unopened Road Allowance Shared Boundary

[08 b 02 Disposition of Property Unopened Road Allowance Shared Boundary](#)

#2020-

Moved by _____

Seconded by _____

THAT Council declare the portion of the road allowance between Lambton and Middlesex Counties, abutting Pt Lt 11, Con 8, lying N of Travelled Rd through Lt 11, as in MO15788; MOSA, surplus to municipal needs; and

THAT Council approve the disposition of property by by-law, and authorize the Mayor and CAO-Clerk to enter into an agreement with the adjacent property owner, 2605487 Ontario Ltd.

c. Building

None

d. Finance

1. Adjustment of Property Taxes

[08 d 01 Tax Adjustment 5](#)

#2020-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-080-08001-0000 by \$2,403.99 in accordance with MPAC’s recommendation.

2. Insurance Policy Renewal

[08 d 02 InsurancePolicyRenewal](#)

#2020-

Moved by _____

Seconded by _____

THAT 2020/2021 insurance be renewed with Frank Cowan for the time period June 1, 2020 to May 31, 2021 in the amount of \$231,326.28.

AND THAT the \$7,000 budget variance be funded through the insurance funds reserved in the Tax Rate Stabilization account.

e. Facilities and Recreation

1. Lease Agreement – 157 Water Street, Glencoe – OPP Station

[08 e 01 OPP Lease Agreement](#)

#2020-

Moved by _____

Seconded by _____

THAT Council authorize the Mayor and CAO-Clerk to enter into another five-year lease extension with CBRE, commencing January 1, 2021, with the only change to the existing lease being an increase of the lease rate to \$14.00 per square foot (\$29,980 per annum).

2. Appin Church Parking

[08 e 02 Appin Parking Optionsv2](#)

#2020-

Moved by _____

Seconded by _____

THAT staff be directed to provide temporary signage for “Senior Parking” spots on Wellington Street in front of the Appin Presbyterian Church in order to pilot Courtesy Senior Parking Spots for Sunday mornings.

f. Public Works

1. Municipal Engineering Standards

[08 f 01 Municipal Development Standards June 2020](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approves Cost Estimate (\$10,000 to \$12,000) as provided by Spriet Associates for the Development of Engineering Municipal Standards;

AND THAT Council waives the Public Purchasing Process.

9. NOTICE OF MOTION

Councillor Christa Cowell has given notice that on June 10, 2020, she will put forward the following motion:

#2020-

Moved by _____

Seconded by _____

THAT staff be directed to bring forward a report about Southwest Middlesex becoming a Vision Zero Community. A Community that takes the action of continuously and pre-emptively removing the very possibility of violence (and that means serious injury as well as death) from our transportation systems. True Vision Zero systems prioritize the safe passage of our most

vulnerable populations, whether they are walking or using any number of light mobility devices from bicycles to wheelchairs

AND THAT the True Vision Zero Community report be presented to council for its consideration by October, 2020.

10. CORRESPONDENCE AND PETITIONS

None

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

Specifically, the matter relates to the following:

Information supplied to the municipality in confidence by the Ontario Government

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2020/

[16 01 James St Vibrentbylaw](#)

Being a by-law to remove the Hold provision on the subject property. The H-1 holding symbol is on the lands known legally as Range 1, North Part Lot 2 (Melbourne) – James Street subdivision.

2. By-law No. 2020/

[16 02 COVID19 Planning Act Public Meetings Bylaw SWM](#)

Being a by-law to amend Procedural By-law No. 2019/104 to permit Electronic Public Meetings under the *Planning Act* during COVID-19 Emergency

3. Bylaw No. 2020/

[16 03 Lease Agreement 157 Water Street Bylaw](#)

Being a by-law to authorize the Mayor and Clerk to sign a lease agreement between the Municipality and the Ontario Realty Corporation respecting the property known as 157 Water Street, Glencoe, ON

4. By-law No. 2020/

[16 04 By-law Authorize the conveyance of an unopened Road Allowance](#)

A by-law to authorize the conveyance of an unopened Road Allowance.

5. By-law No. 2020/

[16 05 Confirming June10Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (June 10, 2020)

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/ to By-law No. 2020/ be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- June 24, 2020 – 7:00 p.m.
- July 8, 2020 – 7:00 p.m.
- July 22, 2020 – 7:00 p.m.

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.

